

Technical Officer - Green Innovation, Livelihood, Capacity Building & Marketing

LAMB

Vacancy

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Job Context

- **LAMB** is a well-run major mission Hospital, Community Health Development, Training and Research organization. Services cover more than 6.3 million people in North West Bangladesh.
- There is a vacancy for the following contractual for the SABUJ-II Project funded by Tearfund as follows;
- Job Summary: Responsible for the achievement of the pre-defined project objectives maintaining all compliance policies of donor, **LAMB**, and government. The key role of this position involves generating green product based innovative ideas and product development, ensure livelihood of vulnerable communities from green products, establish partnership with enterprise, build capacity of the green producers, establish market linkage for the products, and monitor product quality and program. S/he will be responsible for working with different stakeholder groups; organize events/training regarding green product, product quality, and business plan development, partnership establishment, market linkage establishment, develop marketing tools and conduct promotional activities, regularly monitor green product quality and ensure marketing standard, and so on. Moreover, s/he will practice and promote organizational vision, mission, values, and safeguarding policy.

Job Responsibilities

- 1. Innovation, livelihood, capacity building, and marketing:
- Lead green product development with low density plastics with the purpose of generating livelihood for vulnerable communities
- Develop partnership with entrepreneur for manufacturing green products
- Organized skill development training for the workers of the enterprise on the new product

- Organize product quality development training for the beneficiaries currently producing green products
- Organize/conduct training on product marketing and link the producers to the market actors
- Develop marketing tools and conduct marketing promotional activities
- 2. Planning, implementation and staff management:
 - Preparing monthly, quarterly and annual plan.
 - Ensure formation and functionality of Self Help Groups (SHGs), Green Clubs (GCs), and Ward Committees (WCs) as per government and **LAMB** protocols/policies.
 - Authorize and supervise the Community Mobilizers and assist them in skill development
- 3. Program Monitoring and report writing:
 - Monitor activity implementation according to the plan
 - Monitor regular data collection by Community Mobilizers
 - Conduct field visit on regular basis to monitor project activities and ensure producers maintain necessary registers
 - Assist in capturing lesson learning from field level operations on regular basis
 - Assist in writing monthly, quarterly, half-yearly, yearly, and final report
- 4. Networking and advocacy:
 - Maintain good relation with Municipality and other stakeholders
- 5. Financial Management:
 - Prepare purchase request and maintain bill vouchers of the assigned activities implemented as per **LAMB** policy
- 6. Integration of spiritual, emotional & social health:
 - Ensure attendance at the morning universal prayer at the work place
 - Ensure spiritual concepts & holistic approach to communication, service delivery, administration and resolution of conflicts
 - Ensure religious and organizational values among staffs following organizational policies including safeguarding policy (child protection, adult vulnerable policy)
 - Promote **LAMB** vision, mission, values, and safeguarding policy
- 7. Others:
 - Any other duty assigned by supervisor

Employment Status

Contractual

Workplace

- Work at office

Experience Requirements

- At least 3 year(s)

Educational Requirements

- Master's in business administration/ Social Science/ Agribusiness Management/ Environmental Science degree required.

Additional Requirements

- Age 30 to 45 years
- Both males and females are allowed to apply
- Should have 3 years' of working experience in community enterprise development and marketing sector.
- Training in community enterprise development & Marketing will be given preference.
- Ability to speak & write in English.
- Able to drive motorcycle with full valid motorcycle driving license.

Job Location

Dinajpur (Parbatipur)

Salary

Tk. 40000 (Monthly)

Compensation & Other Benefits

- Provident fund

Job Source

LAMB Website career opportunity: [Bangladesh Job Circulars — LAMB Bangladesh \(lambproject.org\)](http://Bangladesh Job Circulars — LAMB Bangladesh (lambproject.org))

Bdjobs.com Online Job Posting.

Qualified candidates can apply with CV, mention two referees name and a passport size photograph to the HR Department, LAMB, P.O. Parbatipur, Dinajpur-5250, Bangladesh; Please mention the position name on top of the envelop or with the subject line of email. N.B. Only short-listed applicants will be called for interview. Any attempt to influence the process of recruitment will result in disqualification. "At LAMB we are committed to zero tolerance of the abuse or exploitation of Children and Vulnerable Adults". LAMB authority holds the right to accept or reject any or all applications without giving any reasons.

***Photograph must be enclosed with the resume.**

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